

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING
Monday, December 3, 2018 5:30 p.m.
Cafeteria - Jr./Sr. High School
MINUTES

REGULAR MEETING

The meeting was called to order at 5:30 p.m. by President Klindt, followed by the Pledge of Allegiance

MEMBERS PRESENT: Sandra Young Klindt, President; Natalie Hurley, Vice President; Daniel Dupee II; Jamie Lee; Albert Romano, Jr.; Kelly Milkowich

MEMBERS ABSENT: Brien Spooner

OTHERS PRESENT: Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Gary Grimm, Transportation Supervisor/Operations Manager; David Ramie, Principal Dexter Elementary; Joseph O'Donnell, Principal Brownville Glen Park Elementary; Nicole Donaldson, Principal Jr.-Sr. High School; Jennifer Stanton, Assistant Principal Jr.-Sr. High School; Melissa Nabinger, Director of Student Services; Deanna Gullquist, Network Administrator; Debra Bennett, District Clerk; Mr. Eric Phillips and several students from Government class; Staff members; Students; Community Members

APPROVAL OF AGENDA

Motion for approval by Jamie Lee, seconded by Albert Romano, with motion approved 6-0.

PRESENTATIONS / GUESTS

- Visual and Performing Arts Celebration - The Board and attendees enjoyed a collaboration of all levels of band and choral students performing a medley of holiday songs. Students displayed art work in the hallways as well. Approximately 100 students participated, and it was enjoyed by everyone in attendance. Thank you to the students and their teachers: Sarah Majo, Lindsey Davis, Kayla Yost, Fran Seymour and Corrie Willis.
- Ms. Elizabeth Stephens presented each Board member with a wooden cube puzzle, made by 7th Grade Technology Education Students, as a token of their appreciation.

PUBLIC COMMENTS REQUESTS

President Klindt welcomed those in attendance. She read the Board of Education's policy regarding public comment, and requested the Board take action to extend the 30 minute public comment period to allow time for each speaker.

1. Board Action - President Klindt requested approval to extend to a maximum of forty minutes to receive comments during its Board meeting to accommodate the number of people who had requested to speak. Mr. Romano agreed to be timekeeper. Motion for approval by Daniel Dupee, seconded by Jamie Lee, with motion approved 6-0.

President Klindt introduced the following speakers:

- Mr. Michael Ward
- Mrs. Julie Ward
- Ms. Ashlee Ward
- Mr. Mark Shuler
- Ms. Rylee Ganter
- Ms. Anna Bauter
- Ms. Rebecca Gentile
- Mr. James Blunden

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kelly Milkowich, and seconded by Albert Romano - Motion approved 6-0.

1. Approval of Minutes as listed:
 - November 13, 2018 - Regular Meeting
2. Approval of Building and Grounds Requests as listed:
 - JSJS turf field - November 18, 2018 from 11:00 a.m. to 3:00 p.m. - Dexter Pop Warner - Regional Pop Warner game

- JSHS cafeteria - November 28, 2018 from 7:30 p.m. to 8:00 p.m. - Dexter Pop Warner
 - JSHS gymnasiums - December 16, 2018 from 7:30 a.m. to 5:00 p.m. - Victory Athletics - Youth basketball tournament
3. Approval of Conferences and Workshops as listed:
 - Barbara J. Case - PAX Good Behavior Informational Meeting - Gouverneur Community Center - December 5, 2018
 - Joseph O'Donnell - PAX Good Behavior Informational Meeting - Gouverneur Community Center - December 5, 2018
 - Erica Hartle - Mental Health Issues in the Classroom - Crowne Plaza, Syracuse - January 18, 2019
 - Kelly Fahey - Mental Health Issues in the Classroom - Crowne Plaza, Syracuse - January 18, 2019
 - Melissa Nabinger - Mental Health Issues in the Classroom - Crowne Plaza, Syracuse - January 18, 2019
 - Sabrina Dettmer - Mental Health Issues in the Classroom - Crowne Plaza, Syracuse - January 18, 2019
 4. Approval of Conferences and Workshops as per *My Learning Plan* Report 11/29/18
 5. Approval of Financial Reports / Warrants as provided

REGULAR AGENDA

Other Discussion and Action Items

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information from Board Members: (none at this time)
2. Staff Member Reports as provided
3. Staff Member Presentations: (none at this time)

Items for Board Information / Discussion

4. Board discussion - Policy Review
 - ❖ 1st Reading - draft Policy #3440 (new) - Nondiscrimination in Public Accommodations
 - ❖ 1st Reading - draft Policy #6121 (replaces current policy #6121 & #6120) - Prohibition of Discrimination and Harassment (Including Sexual Harassment) in Employment
 - ❖ 1st Reading - draft Policy #7550 (replaces current policy #7550) - Prohibition of Discrimination, Harassment, and Bullying
 - ❖ 1st Reading - draft Policy #7590 (replaces current policy #3420) - Nondiscrimination of Educational Services
 - ❖ 1st Reading - draft Policy #7132 (revising current policy #7132) - Non-Resident Students
5. Board Discussion - Continuing discussion of District reconfiguration - Mrs. Case shared that the elementary building studies should be completed by the end of December, and information will be shared at the January meeting.
6. Board Information / Discussion - AT&T cell tower - Mrs. Smith shared that the school attorney has reviewed the draft contract with AT&T. SED approval is not required, as the lease is no longer than 5 years. AT&T will work with the DEC to determine the location of any protected wetlands. A community member volunteered to walk the existing trails to determine if the proposed tower location would encroach on the trails, if the District decides to revitalize them. A slight shift in the location, closer to the eastern property border, is recommended.
7. Board Information / Discussion - First Quarter Marking Period Data - JSHS

Items for Board Discussion / Action

8. Board Action - Approval of the 2019-2020 Spending Plan Development Schedule
Motion for approval by Albert Romano, seconded by Kelly Milkowich, with motion approved 6-0.
9. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the following: *Because six months or more have passed without challenge to the most recent election and budget vote, held May 15, 2018, that the ballot box be opened and the ballots contained therein, together with any unused ballots be destroyed.*
Motion for approval by Jamie Lee, seconded by Kelly Milkowich, with motion approved 6-0.

10. Board Action - Approval of **Committee on Special Education Reports**

Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 6-0.

ITEMS FOR BOARD ACTION - PERSONNEL

11. Board Action - Approval of increase in the non-employee snow plow vendor rate from \$20 to \$25 per hour.

Motion for approval by Natalie Hurley, seconded by Kelly Milkowich, with motion approved 6-0.

12. Board Action - Personnel changes as listed:

(A) Retirements: none

(B) Resignations:

A motion for approval of the following PERSONNEL CHANGE, with *effective date* as listed was made by Albert Romano, seconded by Kelly Milkowich, with motion approved 5-1, with Mr. Dupee voting no.

Name	Position	Effective Date
Lindsay Hanson	JV Girls' Basketball Coach	11/25/2018

(C) Appointments:

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed was made by Natalie Hurley, seconded by Kelly Milkowich, with motion approved 6-0.

Name	Position	Annual Salary Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
^Bethany Goodspeed (Amended appointment date)	10-Month Typist	No change	1-Yr. Probationary appointment 52-week from 11/19/18 to 11/18/19	^Correction 11/19/2018 (from 11/14/2018)
^Richard J. Butler (Amended appointment date)	4-Hour Teacher Aide	No change	n/a	^Correction 11/20/2018 (from 11/14/2018)
Dustyn J. Helmer	Substitute Teacher	\$80 per day	n/a	12/4/2018
Cassandra L. O'Riley-Smith	4-Hour Teacher Aide	\$8,248 annually-Step 4	n/a	12/4/2018

(D) PAID Coaching Appointments:

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed was made by Albert Romano, seconded by Natalie Hurley, with motion approved 6-0.

Name	Winter 2018 Sports	Coaching Certification	Effective Date
Stacey Bauter	Interim Co-coach Girls' Varsity Basketball	Temporary Coaching License****	11/26/2018
Drew T. Heise	Interim Co-coach Girls' Varsity Basketball	Temporary Coaching License****	11/26/2018
Lila M. Ward	Co-coach Girls' Jr.-Varsity Basketball	Temporary Coaching License****	11/26/2018
Matthew M. Milkowich	Co-coach Girls' Jr.-Varsity Basketball	Temporary Coaching License****	11/26/2018

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd - 4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

13. FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

Motion for approval by Daniel Dupee, seconded by Kelly Milkowich, with motion approved 6-0.

- **Dustyn J. Helmer** - Substitute Teacher
- **Bria N. Podvin** - Student Teacher (Spring 2019 BGP)
- **Miranda R. Erb** - Student Teacher (Spring 2019 BGP)
- **Cassandra L. O'Riley-Smith** - Teacher Aide

SUPERINTENDENTS' REPORTS

14. Assistant Superintendent - Mrs. Smith shared that we have purchased 440 new titles for the two elementary book rooms combined. We now have a total of 2,640 books. She wished to thank Mrs. Erin Heller and Mrs. Tricia Nortz for taking the lead in sorting the books and preparing them for classroom use.
15. Superintendent - Mrs. Case shared that the TIL and TTL groups have been strategizing, and she is looking forward to hearing their ideas.

CORRESPONDENCE & UPCOMING EVENTS

16. Correspondence Log

ITEMS FOR NEXT MEETING - January 7, 2018 - Regular Meeting will begin at 5:30 p.m. at *Dexter Elementary School*

17. 2nd Reading/Adoption of policies / AT&T tower information / Reconfiguration information / Strategic Plan update

PROPOSED EXECUTIVE SESSION

18. **A motion is requested to enter executive session** for the discussion of the employment history of two particular individuals. Motion for approval by Kelly Milkowich, seconded by Jamie Lee, with motion approved 6-0. Time entered: 6:27 p.m.

RETURN TO OPEN SESSION

19. **A motion is requested to adjourn the executive session** and reconvene the regular meeting. Motion for approval by Kelly Milkowich, seconded by Albert Romano, with motion approved 6-0. Time: 9:28 p.m.

ADDITIONAL BOARD ACTION - PERSONNEL

20. Board Action - ***BE IT RESOLVED that the General Brown Central School District Board of Education takes action to extend the contract of Barbara J. Case, Superintendent of Schools one (1) year, to expire June 30, 2022.*** Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 5-0, with Mr. Dupee abstaining.

MOTION FOR ADJOURNMENT

21. **There being no further business or discussion**, a motion is requested adjourn the regular meeting. Motion for approval by Kelly Milkowich, seconded by Albert Romano, with motion approved 6-0. Time adjourned: 9:29 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated December 3, 2018